

Creative Partnership Grant 2008

PLEASE PRINT OR
TYPE CLEARLY
Deadlines: 5pm on
Monday November 12, 2007
Monday January 14, 2008

Application Form

Organization Information

School/Organization Name: _____

Mailing Address: _____

City: _____ State: _____ Zip + 4: _____

Project Coordinator: _____ Title Position: _____

Phone: _____ Fax: _____ email: _____

Project Title: _____

Project begins: _____ Project ends: _____

Artist Information List artists involved in project (use additional paper if necessary)

Name: _____ Phone: _____ email: _____

Address: _____ City: _____ State: _____ Zip: _____

Indicate the number of students, classes & teachers at each grade level that will be served:

DIRECT(Core Group)

grade	# students	# teachers	# classes

INDIRECT

grade	# students	# teachers	# classes

Please sign below to verify that this project is not currently supported by or under consideration for NYSCA ESP and/or Partners for Arts Education/School Arts Partnership funding.

Signature

Date

Print Name

Date

BUDGETARY REQUIREMENTS

These grants are matching grants. Partnership applicants must show that for every dollar they request from the grant program, they have secured at least one matching dollar in income.

- Example: If a partnership requests \$1000 from the grant program, it must show that it has already secured at least \$1000 in matching income.

Of the matching income, the school partner must contribute an amount that equals at least 50% of the grant request. If the cultural partner is an individual teaching artist, the school will likely contribute the entire match. If the partner is a cultural organization, they may contribute up to one-half of the match in cash.

- In the example above, the school would have to show that it is contributing at least \$500 of the match. If the partner is an individual teaching artist, however, the school will likely contribute the entire \$1000 of the match. If a cultural organization is the partner, it can contribute up to \$500 of the match in cash.

The school's matching funds may be comprised of a combination of cash and in-kind resources. However the school must show that it is contributing at least 25% of the grant request in cash.

- Examples of cash contributions include money that is spent on materials, busing, payments to substitutes, payments to teachers to stay after school, payments to artists, etc. Examples of in-kind contributions include teachers donating time to stay after school, donations of materials from outside groups, etc.

BUDGET WORKSHEET

EXPENSES

SCHOOL EXPENSES

<u>Type of Expense</u>	<u>Explanation (e.g., two subs @ \$50 ea. = \$100)</u>	<u>Amount</u>
Substitute Teachers _____		\$ _____
Buses _____		\$ _____
Teacher after school time _____		\$ _____
Materials/Supplies _____		\$ _____
Other _____		\$ _____
Total School Expenses:		\$ _____

TEACHING ARTIST/CULTURAL ORGANIZATION EXPENSES

<u>Type of Expense</u>	<u>Explanation</u>	<u>Amount</u>
Administrative Personnel _____		\$ _____
Artist Fees _____		\$ _____
Materials/Supplies _____		\$ _____
Travel _____		\$ _____
Other _____		\$ _____
Teaching Artist/Cultural Organization Total Expenses		\$ _____

TOTAL EXPENSES \$ _____

Check should be made payable to
(school or cultural organization): _____

INCOME

INCOME FROM THE SCHOOL

<u>Cash Income</u>	<u>Explanation</u>	<u>Amount</u>
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Titled Funds (e.g., Title I)	_____	\$ _____
Professional Development Funds	_____	\$ _____
Busing Funds	_____	\$ _____
Parent/Teacher Organization	_____	\$ _____
Other	_____	\$ _____
Foundations	_____	\$ _____
Businesses	_____	\$ _____

Total Cash Income		\$ _____
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<u>In-kind Contributions</u>	<u>Value</u>
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_____	\$ _____
_____	\$ _____
_____	\$ _____

Total In Kind Contributions	\$ _____
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TOTAL SCHOOL INCOME	\$ _____
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ARTIST/CULTURAL ORGANIZATION RESOURCES

<u>Cash Income</u>	<u>Explanation</u>	<u>Amount</u>
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Foundations	_____	\$ _____
Businesses	_____	\$ _____
Public (Local, State, Federal)	_____	\$ _____
Earned Income	_____	\$ _____
Other	_____	\$ _____

Total Cash Income		\$ _____
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<u>In-kind Contributions</u>	<u>Value</u>
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_____	\$ _____
_____	\$ _____
_____	\$ _____

Total In-Kind Contributions	\$ _____
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TOTAL CULTURAL ORGANIZATION INCOME	\$ _____
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TOTAL INCOME	\$ _____
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TOTAL EXPENSES MINUS TOTAL INCOME = GRANT REQUEST

\$ _____

Grant request may not exceed total income.

APPLICATION NARRATIVE

On a separate sheet of paper, please type your answers to the following questions

1. What are the shared educational and artistic goals and expected student outcomes for this project?
2. List the art and non-art curricular areas on which your project will focus. Briefly describe how students will study these subjects in an integrated fashion. Briefly describe how the primary New York State Learning Standards in the arts and non-arts areas (took out “that”) will be supported.
3. Provide a brief timeline of the project activities. Include planning meetings, artist contact sessions, sessions where teachers will work with students before or between teaching artist sessions, reflection meetings, etc. If professional development will be a project component, please include these sessions in the timeline and describe the proposed activities. In addition, if certified art, music, dance, and/or theater teachers will participate in the project, describe their role.
4. Describe how parents, school, and community members will be made aware of the project.
5. How will you recognize success?
 - Describe the methods you will use to evaluate the effectiveness of your planning and project implementation (e.g., final feedback sessions, interim reflection meeting(s) to discuss what’s working and what isn’t).
 - Describe the methods you will use to capture changes in student learning (e.g., rubrics, portfolios, journal writing, pre/post testing, checklist, etc.). Be sure to indicate the changes you’ll hope to achieve and how you will know whether and to what extent they occurred.
 - Identify **who** will be responsible for analyzing the information and describe **how** the information will be used(e.g., fodder for discussion at a final reflection meeting, as a way to inform parents, school, community members of the success ofthe project, etc.?)
6. Briefly describe the credentials and previous experience of the teaching artist(s) that will be involved in the project.
7. List the Planning & Implementation Team Members, their positions or affiliations and their roles in the project:

<i>Name</i>	<i>Position/Affiliation</i>	<i>Role</i>
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1. _____

2. _____

3. _____

4. _____

8. If you previously received funding for this project, describe what you learned from your evaluation process and what improvements you are planning to implement.